



**Stanley Town Council Regular Meeting
Official Minutes
Monday, May 1, 2023**

The regular meeting of the Stanley Town Council was held on Monday, May 1, 2023 at the Town Hall. The following elected officials and staff were present:

Steven Denton, Mayor
Cathy Kirkland, Mayor Pro-Tem
Bud Pate, Council Member, absent
Chad Jones, Council Member
Leigh Anna Helms, Council Member
Rob McMinn, Council Member

Heath Jenkins, Town Manager
Olga Grishin, Town Clerk
John Russell, Town Attorney
Derick Summey, Police Chief

Call to Order:

Mayor Denton called the meeting to order at 6:00 p.m.

Invocation:

Mayor Pro-Tem Kirkland gave the invocation.

Pledge of Allegiance:

All citizens present recited the Pledge of Allegiance.

Approval of Agenda:

The following items were removed:

Special Presentation item B – Update on Autumnbrook Subdivision
New Business items B – Resolution authorizing bonus pay for Stanley Fire Department officers and item C – Budget amendment #18

Mayor Denton asked if there was a motion to approve the revised agenda. Mayor Pro-Tem Kirkland made a motion to approve the agenda, and Council Member Helms seconded the motion. A vote was held, and the motion passed unanimously.

Approval of Minutes:

Mayor Denton asked for a motion to approve the regular council meeting of April 6, 2023 Regular Meeting Minutes. Council Member Jones made a motion to approve the minutes as presented, and Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously.

Mayor Denton asked for a motion to approve the special council meeting of April 20, 2023 Regular Meeting Minutes. Mayor Pro-Tem Kirkland made a motion to approve the minutes as presented, and Council Member Jones seconded the motion. A vote was held, and the motion passed unanimously.

Special Presentation – Oath of Office to the Planning Board and Board of Adjustment

A newly appointed board member, Dale Bumgarner was sworn in by the Town Manager.

Audit Presentation

Diana Hardy presented the audit. The status of the audit: fieldwork has been completed, financial statements and notes have been prepared, and submitted to the LGC for their review on April 17, 2023. The objectives and role: auditor independence, plan (including obtaining an understanding of internal controls over key areas, perform a risk assessment (risk-based audit approach, perform audit procedures to obtain sufficient evidence to render an opinion, opinion concentrates on whether the financials are free from material misstatement (reasonable assurance). The audit contains required supplementary information: management discussion and analysis, various schedules of changes in pension (liabilities and schedule of total pension/retirement liabilities), individual fund statements and schedules, and several adjusting journal entries. There were no findings. There were no difficulties encountered (complete cooperation from staff). There was one accounting policy change: GASB 87 – Leases. General funds are the largest fund for most municipalities. Typically, you want to see revenues over expenditures. Breakdown of General Fund : 45% - Unassigned, 23% - Streets, 20% - State statue, 12% - assigned. There was a large increase from 2021 to 2022 in property tax. Proprietary fund Summary – for the past 3 years, the town was able to maintain revenues over expenditures. Overall financial conditions:

General Fund Balance increased by \$28, 535

End of Year General Fund Balance was \$2, 150,275

Proprietary Fund Balance increased by \$180,402

End of Year Proprietary Fund Balance was \$10,695,176

Citizen Comments:

Jenny Rice, 315 Moore Street, addresses the Council about the drainage situation on her property. The entire yard is flooded. Due to the drainage issue in the neighborhood, roads are being destroyed. Adjacent properties have been experiencing the same issue. It creates a big concern for residents.

Deb Harris, 313 Moore Street, talked about the creek running behind her house, and it washed away part of her backyard. Someone from the Town visited the site 20 years ago and noted an issue with the creek. Public works department will be notified.

New Business:

Call for Public Hearing – Adopt Budget FY 2023-24

Mayor Denton asked if there was a motion to call for a public hearing. Council Member Helms made a motion, and Council Member Jones seconded the motion. A vote was held, and the motion passed unanimously.

Department Reports

The Finance report was presented.

The Planning report was submitted.

The Public Works report was submitted.

The Recreation Department report was submitted.

The Fire Department report was submitted.

The Police Department report was submitted.

Council Member McMinn had a question about the audit presentation, specifically about the proprietary funds and where we account for the influx of funds (capital projects) the Town had in 2020. Manager would reach out to the auditors to get the answer.

Mayor Denton asked for a motion to go into a closed session meeting pursuant to NC G.S. 143-318.11 (a) (6) involving a personnel matter. Mayor Pro-Tem Kirkland made a motion, Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously to adjourn.

Council came out of the closed session meeting around 7:30 PM.

Mayor Denton asked for a motion to adjourn. Council Member Jones made a motion, Council Member Helms seconded the motion. A vote was held, and the motion passed unanimously to adjourn.

Respectfully Submitted:

Steven Denton – Mayor

(OFFICIAL TOWN SEAL)

Heath Jenkins – Town Manager

Olga Grishin - Town Clerk