



**Stanley Town Council Regular Meeting
Official Minutes
Monday, January 9, 2023**

The regular meeting of the Stanley Town Council was held on Monday, January 9, 2023 at the Town Hall. The following elected officials and staff were present:

Steven Denton, Mayor
Cathy Kirkland, Mayor Pro-Tem
Bud Pate, Council Member
Chad Jones, Council Member
Leigh Anna Helms, Council Member
Rob McMinn, Council Member

Heath Jenkins, Town Manager
Olga Grishin, Town Clerk
Daniel Hendrix, PW Ass. Director
Scott Wright, Ass. Police Chief
John Russell, Town Attorney
Kevin Haney, Finance Director
Eric Withers, Fire Chief

Call to Order:

Mayor Denton called the meeting to order at 6:00 p.m.

Invocation:

Council Member Pate gave the invocation.

Pledge of Allegiance:

All citizens present recited the Pledge of Allegiance.

Approval of Agenda:

The following items were added to the agenda under New Business:

Item G – Approve resolution to dispose surplus property

Item H- Approve resolution awarding sidearm to retiring sworn officer

Closed Session was added to the agenda pursuant to NC G.S. 143-318.11 (a) (6) involving a personnel matter and (a) (5) to discuss contract for the acquisition of real property and an employment contract

Mayor Denton asked if there was a motion to approve the revised agenda. Mayor Pro-Tem Kirkland made a motion to approve the agenda, and Council Member Pate seconded the motion. A vote was held, and the motion passed unanimously.

Approval of Minutes:

Mayor Denton asked for a motion to approve the December 5, 2022 Regular Meeting Minutes. Council Member Helms made a motion to approve the minutes as presented, and Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously.

Citizen Comments:

Joe Hall, at 303 General PG Beauregard St, asked the Council for an update on a speed bump request. He was advised that the Town was still waiting on a response from engineers and DOT.

New Business:

Approve Resolution Directing Clerk to Investigate Sufficiency of an Annexation Petition (Charter School)

Mayor Denton asked if there was a motion to approve a resolution presented. Mayor Pro-Tem Kirkland made a motion, and Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously.

The Town Clerk was asked if she conducted the investigation of the petition. The Town Clerk certified she did, and she found the petition sufficient.

Call for a Public Hearing on February 6, 2023– Voluntary Annexation of Parcel 221097 (Charter School)

Mayor Denton asked if there was a motion to call for a public hearing. Council Member Jones made a motion, and Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously.

Approve Resolution Directing Clerk to Investigate Sufficiency of an Annexation Petition (Harper Landing)

Mayor Denton asked if there was a motion to approve a resolution presented. Council Member Jones made a motion, and Council Member Pate seconded the motion. A vote was held, and the motion passed unanimously.

The Town Clerk was asked if she conducted the investigation of the petition. The Town Clerk certified she did, and she found the petition sufficient.

Call for a Public Hearing on February 6, 2023– Voluntary Annexation (Harper Landing)

Mayor Denton asked if there was a motion to call for a public hearing. Council Member Helms made a motion, and Mayor Pro-Tem Kirkland seconded the motion. A vote was held, and the motion passed unanimously.

Review/Discuss Resumes Submitted for the Vacancy on Planning Board and BOA

Mayor wanted to see at least 4 applications for the vacancy. The Council decided to wait until they receive at least 4 applications.

Approve Budget Amendment #11 – the purchase of a replacement computer for Public Works

Mayor Denton asked if there was a motion to approve budget amendment #11. Council Member Helms made a motion, and Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously.

Approve resolution to dispose surplus property

The Town of Stanley department heads have identified items as surplus property that are no longer needed for their department operations. The items belong to Police, Fire and Public Works Department. The surplus items will be disposed according to town policy and North Carolina Law.

Mayor Denton asked if there was a motion to approve a resolution presented. Council Member McMinn made a motion, and Council Member Pate seconded the motion. A vote was held, and the motion passed unanimously.

Approve resolution awarding sidearm to retiring sworn office, Captain Robert Carrigan

North Carolina General Statute 20-187.2 provides that retiring members of law enforcement agencies may receive their service sidearm free of charge at the time of their retirement.

Mayor Denton asked if there was a motion to approve a resolution presented. Council Member McMinn made a motion, and Council Member Helms seconded the motion. A vote was held, and the motion passed unanimously.

Department Reports

The Finance report was presented.

The Public Works report was submitted.

Daniel Hendrix, Ass. Public Works Director, made a presentation on Brevard Street pump station basin sses and sewer rehabilitation project. The sanitary sewer collection system tributary to the Brevard Street Pump Station is in poor condition and requires frequent maintenance by the Town Staff. The majority of the gravity sewer system is at the end of its design life. The system is frequently overwhelmed by infiltration and inflow during significant rain events. The total systems include three tributary pump stations East Chestnut, Poplar, and Blacksnake, 76 manholes (brick), and 17, 142 LF of 8-inch sewer (VCP). In addition, a single-family land

development project of 150 three-bedroom homes (Autumnbrook) and a Charter School is proposed tributary to the Blacksnake Pump Station. These factors necessitate a plan for rehabilitating the existing system. Gavel & Dorn Engineering proposes a systematic, multi-based approach to address system deficiencies. The work shall include the following:

(1) The Town recently tasked Atlantic Coast Contractors with performing cleaning, CCTV of a portion of the system. ACC obtained CCTV on approximately 2700 LF of pipe. However, much of the CCTV was incomplete due to the presence of heavy roots, protruding services, or severe gas. G&D will review this available CCTV data and develop associated repair recommendations. Repair recommendations will be issued as a Task Order to be performed by ACC to address identified urgent deficiencies. (2) Manhole inspections performed by G&D staff. (3) Coordination with ACC in the gathering of additional CCTV inspections of the remainder of the collection system. This will include an allowance for heavy cleaning and root removal. (4) Review of gathered manhole inspection and CCTV data to develop a comprehensive sewer rehabilitation plan. The rehabilitation phase will be multi-phased as follows: point repairs to existing sewers (and lateral connections), cured-in-pipe lining, pipe bursting, and/or pipe replacement, manhole rehabilitation. (5) Development of a plan to re-route sewer that is located under structures. This task will require limited survey. This task may involve the re-routing of pipes from one tributary pump station to another. As a result, ability of the Poplar Street pump station to accept more flow will be evaluated. (6) Consideration will also be given to upsizing sewer to provide additional sewer conveyance capacity for future growth. (7) The plan will be summarized in a preliminary engineering report. This report will include opinions of probable construction cost and proposed construction schedule. As part of the report, G&D will update the Town's GIS with gathered information such as missing or buried manholes, pipe diameter, pipe and manhole materials, etc.

The Recreation Department report was submitted.

The Fire Department report was submitted.

The Police Department report was submitted.

Town Manager recognized Sarah Penley, as town's new planner director.

Mayor Denton asked for a motion to go into a closed session pursuant to NC G.S. 143-318.11 (a) (6) involving a personnel matter and (a) (5) to discuss contract for the acquisition of real property and an employment contract. Council Member Helms made a motion, Mayor Pro-Tem Kirkland seconded the motion. A vote was held, and the motion passed unanimously.

Town Council came out of the Closed Session at 8:10 p.m.

Mayor Denton asked for a motion to approve an employment agreement as presented. Council Member Helms made a motion, Council Member Jones seconded the motion. A vote was held, and the motion passed unanimously.

Mayor Denton asked for a motion to adjourn. Council Member Jones made a motion, Council Member McMinn seconded the motion. A vote was held, and the motion passed unanimously to adjourn.

Respectfully Submitted:

Steven Denton – Mayor

(OFFICIAL TOWN SEAL)

Heath Jenkins – Town Manager

Olga Grishin - Town Clerk